



### **Safeguarding Statement Surrey First Aid Training Ltd**

- A written recruitment policy is in place for Surrey First Aid Training
- An application form covering essential information, which must be completed by everyone who applies within Surrey First Aid Training.
- Face-to-face interviews with anyone you may want to appoint, involving more than one person and using a transparent scoring system.
- Two references, two pieces of identification and original copies of necessary qualifications prior to appointment. All trainers are thoroughly vetted.
- Enhanced DBS checks and any additional necessary vetting procedures, carried out for each member of staff or volunteer engaged in regulated activity with children and young people, inline with DBS and any other official guidelines.
- Training and/or awareness raising on safeguarding children for all staff and volunteers during their induction period.
- A trial period for all staff and trainers with a review before they are confirmed in post
- An induction process for all new staff and trainers
- A written statement Surrey First Aid Trainings commitment to protecting children and young people from harm is available.
- Clear written procedures for dealing with situations where a child says that she/he is being abused or neglected, or is showing signs of suffering harm.
- Clear written procedures for dealing with situations where allegations of abuse are made against someone (either an adult or a child/young person) is available.
- A named person in your organisation who has special responsibility for dealing with child. protection and who can be easily contacted, plus arrangements for cover if the named. person is not available.
- A “whistle-blowing” procedure for anyone who feels that the code of behaviour has been Broken.
- We have an auditing system for checking whether the arrangements you have put in place are being used correctly and work effectively.
- Ongoing support and/or training to make sure that your staff and volunteers who work with children are able to recognise signs of possible harm to children and are aware that some children, including disabled children, are particularly vulnerable to abuse.
- A complaints policy and procedure is available. Terms and conditions are clear at the time of booking.
- Full due diligence documentation is available.
- Up-to-date risk assessments of our training activity is available.
- Regular checks on any equipment used.